

CJHS COLLEGE/CAREER VISIT REQUEST FORM

CJHS Administration allows seniors and juniors to visit colleges and post-secondary institutions for the purpose of gaining information. Complete the top half of this form prior to the visit. **In order for the absence to be considered a “field trip,” student must submit completed form to high school office after the visit.**

Student Name:	<input type="checkbox"/> 1 st visit <input type="checkbox"/> 2 nd visit (seniors only)
College/Institution/Workplace:	Visit Date: ____/____/____
Postsecondary Advisor Signature:	Red or White (circle one)
Principal Signature:	Today's Date: ____/____/____ (must be at least 1 day before visit)

Teachers—Only initial if student is passing your class. Signatures are only needed for classes being missed.

Red Day Blocks	Teacher Initials	White Day Blocks	Teacher Initials
R1		W1	
R2		W2	
R3		W3	
R4		W4	

To be completed by college/institution representative during the visit:

The student named on this form visited our campus/facility on the date indicated above.

Representative from college/institution/workplace (printed): _____

Signature of representative: _____ Title: _____

Student signature: _____

Parent signature: _____

Suggested College Visit Checklist:

- | | |
|---|---|
| <input type="checkbox"/> Take a campus tour. | <input type="checkbox"/> Speak with an academic advisor. |
| <input type="checkbox"/> Speak with an admissions officer about requirements and deadlines. | <input type="checkbox"/> Check out the freshman dorms. |
| <input type="checkbox"/> Pick up financial aid information. | <input type="checkbox"/> Visit the dining hall, career center, and bookstore. |